

Vi-M Professional Solutions (Vi-M) (www.vi-m.com) is a professional services firm registered in Nigeria. We provide tax, audit and advisory services. We are the first professional services firm in Nigeria to be engaged by the Federal Inland Revenue Service (FIRS) to write and publish tax technical articles in a national newspaper for the education of taxpayers. We produced the first Tax Laws App (Tax Law Book), and the first Value Added Tax (VAT), Withholding Tax (WHT) and Pay-As-You-Earn (PAYE) tax calculator software (www.vi-mtaxassist.com) in Nigeria.

As part of our continuous collaboration with SMEs, we are offering new and more affordable service packages under our SME product- Vi-M TAS Cover.

Vi-M TAS Cover provides cover for every subscribing business on its tax and accounting requirements. Our seasoned and professional accountants articulate and provide all the accountant needs of all subscribing small businesses at very discounted fees and save their owners the high cost of hiring good in-house accountants, and most times, supporting external consultants. Further, these service packages come with a very good cloud based accounting software to allow both the owners and our accountants login and check the status of all transactions online at any time.

The service packages under our TAS Cover include:

Monthly TAS Cover

- Provision and installation of cloud based accounting software (with one year license) for your business use, for professional invoicing, monitoring transactions and numbers etc.
- Training on how to monitor transactions on the software and carry out other owner exclusive tasks.
- Monthly visits by the book-keeper.
- Book-keeping/ posting of transactions (and tax planning while posting).
- Monthly management reports.
- Bank reconciliation.
- Monthly Preparation and Filing of Value Added Tax (VAT) Returns.
- Monthly Preparation of Withholding Tax (WHT) Remittance Schedules.
- Monthly Payroll Processing, Calculations of Pension and Pay-As-You-Earn (PAYE) Deductions.
- Process improvement.
- Ad-hoc Tax and Regulatory Advisory on Business Transactions.

Price

₦75,000/month (exclusive of VAT and cloud based software acquisition and installation of **₦120,000-ex VAT**). This price is flexible to accommodate your business size, specific needs and choice of services.

Vi-M TAX & ACCOUNTING SERVICES (TAS) Cover for **SMEs**

Annual TAS Cover

- All services under the monthly TAS Cover.
- Annual audited financials.
- Presence during field work by tax auditors (if any).
- Annual Companies Income Tax (CIT) Computations.
- Annual Preparation of Tax Disclosures in the Financial Statements.
- Annual Filing of CIT Returns based on Audited Financial Statements.
- Processing of Company's Annual Tax Clearance Certificate (TCC) for Succeeding Year.
- Annual Personal Income Tax (PIT) Employer Returns - form H1 & Form G.
- Annual Personal Income Tax (PIT) Employee Returns - form A.
- Business Premises Levy, Development Levy and ITF Levy Computations.
- Processing of Employees' Annual TCC (Succeeding Year).

Price

₦150,000/month (exclusive of VAT and cloud based software acquisition and installation of **₦120,000-ex VAT**). This price is flexible to accommodate your business size, specific needs and choice of services.

... delivering innovation tailored to clients' needs.

For subscription to the Vi-M TAS Cover or for further enquiries, please send an email to tascovers@vi-m.com with a copy to vchigozie-nmonwu@vi-m.com or call 08075203657 or 08033127498.

