

Vi-M Post Start-Up Assist

Vi-M professional solutions is a niche indigenous professional consultancy firm, made up of a team of young, innovative and vibrant minds whose goal and mission is to assist businesses cut through the complexity and challenges in the business world. We provide tax, accounting, financial advisory, audit, management consultancy and corporate communications related services.

Our firm is led and supported by a team of seasoned professionals from across three multinational professional services firms and has achieved significant milestones since commencement of business. Learn more about us on www.vi-m.com.

Swarmed in the struggle to stabilize a new business venture, it is our experience that many new business owners often leave most of the administrative necessities of the new businesses unattended to. Vi-M Professional Solutions' Post Start-Up Assist is designed to support businesses within their first three years of operation, in putting a proper structure around the administrative and regulatory needs of their businesses.

Through our Post Start-Up Assist plan, we also review the processes of the new business such as finance, marketing, human resources, procurement, logistics, IT Infrastructure etc., to ensure they are optimally structured, within the limits of the size and budget of the new business. This product eases the administrative burden off the mind of the busy executive, while he/she concentrates on the core business of generating revenue.

Our Fee

We charge a lump sum fee (to be determined based on the agreed service specifications) on the basic plan, while each choice of service from the premium section attracts a separate fee. Our fees are affordable, negotiable and flexible, to accommodate the different peculiarities of our unique clients, and specific choices/ separation of services within the bouquet. We are also open to agreed instalment payments on the plan.

Services covered by Post Start-Up Assist are as follows:



Services covered (basic)

- Tax registration/ compliance review and remedial of any backlog defaults
- Accounting process reviews and backlog remedial
- Accounting software recommendation and implementation
- Financial reporting council registrations/ renewal
- Existing business processes review and optimization to fit the size and budget of the business



* Premium

- Company secretarial services
- Website design and content write-up, social media designs and content write-up, blogs etc.
- Accounting policy and procedure manual
- Tax policy and procedure manual
- Human resource policy and procedure manual
- Code of ethics and conduct
- Staff recruitment, employment letter design, staff management, performance appraisal process design, key performance criteria (aligned with the organisation's goals) designs, promotions, reward, discipline and whistle blowing systems designs.
- Training programs and training recommendations

Contact Us

For all enquiries and comments, please send email to:
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